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Important Question/Answer

Chapter:4 spreadsheet(Libre office Calc)

Q:1 What is the file extention of Calc?

Ans: .ODS(open document spreadsheet)

Q:2 What is the template extention of Calc?

Ans: .OTS(open documents spreadsheet)

Q:3 How many menus are presented in Calc?

Ans: 11(file, edit, view, insert, format,style,sheet, data, tools, window,help)

Q:4 How many rows and Columns are in Calc?

Ans:1048576& 16384(AMJ)

Q:5 The interaction of row & columns are called?

Ans: Cell

Q:6 The cell address is specify by?

Ans: Letter of column& no. of row.

Q:7 By default number of sheets in calc?

Ans: 1 sheet.

Q:8 Collection of worksheet is called as?

Ans: Workbook

Q:9 In calc Row and Columns are represented by?

Ans: Columns are represented by Letter(A,B,C..)& Rows are represented by number(1,2,3…).

Q:10 What is the maximum number of character in one cell in Calc?

Ans:32767

Q:11 Total no. of chart In Calc is?

Ans:10

Q:12 How many types of cell address in calc?

Ans: 3 types(Absolute, Relative,& mixed).

Q:13 Which symbol is used to represent Absolute cell reference in calc?

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Ans: $ (dollar symbol)

Q:14 The merge& center command is founded in which menu?

Ans: Format

Q:15 If an equal(=) sign is missing from the formula. Which error code is indicates?

Ans: 509

Q:16 What are the valid style in Libreoffice calc?

Ans: Heding1, Good, bad.

Q:17 Conditional formatting can be done in libreoffice Calc based on?

Ans: Date,formula and cell val

Q:18 Valid step for insert Chart wizard in calc?

Ans: data series, chart elements, chart type.

Q:19 Calc Remotely save the file on ?

Ans: Google drive, One drive, Ftp etc.

Q:20 The cell that is in used is called?

Ans: Active cell.

Q:21 The process of Production o customer list in alphabetical order falls under the category?

Ans: Sorting

Q:22 In libre office calc, To create a formula you first?

Ans: Type the equal sign(=) to tell the calc that you're about to enter a formula..

Q:23 make it easier to set up complicated calculations. OR Pre-defined formula in calc is also known as?

Ans: Functions.

Q:24 What will be the result of zero divison error?

Ans: #div/0!

Q:25 If a variable is missing from the formula what type of error calc produce?

Ans: 510

Q:26 In calc, what will be the result if the value is larger than the cell space?

Ans: ###

Q:27 What is the maximum & minimum zoom in calc?

Ans: 400%& 20%

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Q:28 How many axis are presents in charts of calc?

Ans: 2 (x-axis & y-axis)

Q:29 Where is the name of cell address is displayed in Calc?

Ans: Name box

Q:30 Where we can see what formula we used in cell?

Ans: In formula bar

Q:31 By default font name & Font size in calc?

Ans: Liberation sans & 10pt

Q:32 Total number of cell in calc is ?

Ans: 1073741824 cells.

Q:33 What are the features of Libre office calc?

Ans: Data entry, calculations, What-if-calculations, auto-fill, arrange the data, Data analysis.

Q:34 What is the output of the following calc impression ?=Round(175.-2)

Ans: 200

Q:35 What is the output of =10+50/8*4 formula in libre office calc?

Ans: 35

Q:36 what will be the value of the formula?

=product(2,sum(5,7)).

Ans: 24

Q:37 What is the first & last cell address in Calc?

Ans: first cell address: A1

Last cell address: AMJ1048576

Q:38 if A1=1,A2=2, A3=A, A4=B, then the answer will be-.If count function is used in calc.

Ans: 2.

Q:39 The formula that will add the value of cell D4 to the value of C2 and then Multiply by the value in B2 in Calc is.

Ans: =(D4+C2)*B2

Q:40 Which of the following displays the content of the cell B1 plus B2?

Ans: =B1+B2

Q:41 What will result from adding A1+A2 to calc?

Ans: 0

Q:42 What will be the value of the =10*20/4*8 in calc?

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Ans: 400

Q:43 To change the cell reference C4:C9 to an absolute cell reference ,you would enter it as-

Ans: $C$4:$C$9

Q: 44 Output of the calc expression is =100/10/2.

Ans: 5

Q:45 What is the result of the formula = Max(B1:B3)+Min(B1:B3) where B1=5,B2=2,B3=7.

Ans: 9

Q:46 What will be the result of the formula =”hello”&” “&”world”?

Ans: hello world.

Q:47 What is the output of the formula =concatenate(“olevel”,”M1-R5”).

Ans: olevelM1-R5.

Q:48 What will be the output of the formula =COUNT(B1:B3) Where B1=5 ,B2=4,B3=6.

Ans: 3

Q: 49 In Calc cos,sin,fact,exp,sum,product,power,and Mod,are the category of.

Ans: Mathmatical.

Q:50 What do you call the process of restricting the display of record in a table to those matching a particular criterion?

Ans: Filtering.

Note: All shortcut keys of Calc are also include.

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